Rules for oral on-site exams, as of April 21th 2021

The following guidelines must be observed:

• All persons involved in the examination have a COVID-19 testing obligation.
• Students will be required to show proof of a negative COVID-19 test result to
  examiners/examination supervisors upon admission. The proof will remain with the student. Further, the students are required to confirm the presence of a negative COVID-19 test result on the exam form.
• Employees involved in on-site exams are required to show proof upon request of the
  executive. Test results will remain with you and must be retained for 14 days.
• Require the agreement of the examiner and students that oral examinations are to be held on
  site and require the approval of the SPL.
• Use appropriate rooms (adjust room reservation if necessary), 2m distance has to be
  ensured.
• Make sure that there is no group formation before and after the exam (stagger the dates,
  allow for sufficient breaks).
• During the entire duration of the test, an FFP2 mask must be worn and a distance of at
  least 2 meters must be maintained.
• Restriction of the audience to the person in charge.
• Ensure ventilation and air exchange before and, if necessary, between staggered
  appointments.
• Ensure disinfection (for chairs and tables used by different people).
• Mandatory identification of students: The identity check takes place when seated. For this
  purpose, the minimum distance of 2m can be briefly undercut. Only in case of doubt, you can
  have the FFP2 mask briefly removed.
• Mandatory documentation of the presence of people, who are in the same room (keeping
  minutes of the examination).
• Students are required to register. Only registered students may take the exam.
• Attention to groups that require special attention (information here): own rooms, 2 m
  distance, FFP2-MNS obligatory!
• The safety rules must be verifiably made known to the students. The responsibility for the
  implementation of the rules lies with the examiners and the persons responsible for the
  organization of the exam.
• If the test result is not presented, the student is not allowed to participate in the
  examination. This will result in withdrawal from the exam for cause.
  In case of non-compliance with the other security regulations, the responsible
  examiner/examination supervisor must immediately exclude the student from the
  examination (documentation and information to the study program management required).
• COVID-19 regulations of the University of Vienna: